

**CITY OF WALTHAM
MASSACHUSETTS**

119 SCHOOL STREET, WALTHAM, MASSACHUSETTS 02451
781-314-3355 FAX 781-314-3358
E-MAIL – kmurphy@city.waltham.ma.us

Kristin Murphy
Director of Personnel
Workers' Compensation Agent

Working Foreman I/Video Pipeline Inspector

Engineering Dept.

City of Waltham

Job Responsibilities: The purpose of this position is to provide direct in-field supervision of skilled, semi-skilled and unskilled employees working on all phases of construction, maintenance and repair operations of an assigned division and to perform internal pipeline video inspections. This includes coordinating work with other organizations, projects and requirements, identifying, preparing for and implementing maintenance, construction and reconstruction schedules and projects, monitoring and tracking work, providing instruction to subordinates regarding proper work methods, undertaking appropriate and warranted corrective actions, and maintaining necessary stocks of supplies and materials. Operation of the Video Inspection Unit Vehicle; produce videotapes and reports from the pipeline inspections. Performs other water and sewer duties as required. Responsible for the removal of all manhole covers for the setup of video inspection equipment. Assist in the cleaning of sewer mains. Maintains all equipment associated with the Video Inspection Unit vehicle, must determine when, and make arrangements for, equipment needs to be sent out for service. Maintains inventory to keep all video inspection equipment in working order. Calculates and sets up data into the video computer. Reports all damaged and illegal sewer and drain connections. May perform other duties assigned by Supervisor. This is a Civil Service position. Full job description available through the Personnel Dept.

Qualifications: High school diploma with two years of vocational, technical or post high school training, five years of construction, maintenance and repair experience relative to the department, three of which have been in a supervisory position or any equivalent combination of education and experience. A valid Commercial Driver's License (CDL). Successfully passing a Criminal Offender Record Information (CORI), lift, drug and alcohol test and a background check are conditions of employment. Requires a valid Drinking Water Supply Facility Operator Distribution (Full) D3 license.

Rate of pay: \$23.65 hr. & \$1,000 D3 stipend or \$2,000 D4 stipend, excellent benefits

Hours: Mon-Fri 7am-3:30pm

Deadline to apply: Open until filled

Qualified candidates must submit an updated City of Waltham application, letter of intent and resume:

City of Waltham
Personnel Department
119 School Street
Waltham, MA 02451
781-314-3355
Fax 781-314-3358

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Req # 2016-28

EQUAL EMPLOYMENT OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

